

Agricultural Commissioner—
Sealer of Weights & Measures

Annual Salary: \$122,658 - \$149,094

Open Until Filled - first screening on January 20, 2023

The County

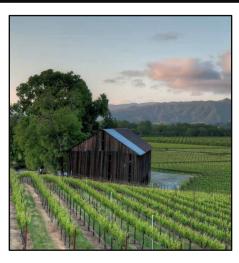
Mendocino County is a picturesque rural county along California's north coast, two hours north of the Golden Gate. The County boasts beautiful fertile inland valleys, Pacific coastline, and rugged mountain peaks.

The County's 90,000 residents enjoy small town life, local art organizations, theatre companies, and abundant outdoor recreational activities. Quaint historic villages are found along the scenic coastline, home to many inns, art galleries, boutiques and restaurants. The northern part of the County draws outdoor enthusiasts eager for adventure in hiking, canoeing, fishing and more. The inland area is best known as wine country, producing some of the finest vintage California wines.

Mendocino County's economy is based on agriculture, timber, tourism and a growing retail and service center. Weather in the county is generally mild. Fog and sea breezes usually keep the coastal areas cool, while inland

temperatures can reach the high 90's during the summer months. Ukiah is the county seat with a population of approximately 16,700 residents.

For more information about Mendocino County visit www.visitukiah.com



The Organization

The Department of Agriculture is one of several affiliated agencies whose services are administered through Mendocino County local government and is responsible for implementing, monitoring and enforcing State laws, regulations and programs. The primary goals of the Department of Agriculture are to promote and protect Mendocino County's agriculture as well as protect the environment and public health and safety. This is accomplished through a number of core programs, which include Pest Exclusion, Pest Detection, Pest Eradication, Pest Management, and Pesticide Use Enforcement (PUE). Additional programs that help attain these goals are the Organic, Nursery and Seed, and Direct Marketing (Farmer's Market) programs. The goal of the Weights & Measures programs within the department is to promote fairness and equity in the marketplace for both consumers and businesses by inspecting for accuracy all of the commercial weighing and measuring devices in the county. Additionally, consumer protection is provided through the Quantity Control and Price Verification programs, which verify the "net weight" statement of packaged goods and check that computerized systems used to compute the charges for goods at check-out are accurate. Activities within the Department are supported by eight (8) full-time staff.

The Position

The Agricultural Commissioner - Sealer of Weights is appointed by the Mendocino County Board of Supervisors to serve a four-year term. Under administrative direction of the Board, the primary responsibility is the overall administration of the department, including duties such as budget development and administration, full supervisory duties, setting goals and priorities, researching and preparing detailed reports (such as, the annual crop report), developing and implementing programs, presenting technical data and assigning and reviewing the work product of others.

The position is responsible for assuring that directives from the State Department of Food and Agriculture and the Department of Pesticide Regulations are carried out; serving as the local administrator for the Organic Act and Farmer's Markets, pest prevention, pesticide enforcement and investigations, inspection of nurseries, seed, fruits and vegetables, eggs, and noxious weed control.

Through guidelines of the Division of Measurement Standards (DMS), the position is responsible for planning and directing the Weights and Measures programs to inspect and certify weighing and measuring devices, packaged commodities, weighmaster, and petroleum product quality. It also assists in the prosecution of violators.



The Ideal Candidate

The County seeks a professional with an background in Agriculture as well as management experience. The ideal candidate will possess extensive knowledge of principles, theories, trends, best practices and techniques of farming, weights and measures, predatory animal control and crop statistics, food safety, foreign trade and markets, land use planning, water issues and organic issues.

He/she will have current knowledge of pertinent California and federal laws, ordinances, rules and regulations. This collaborative leader will bring extensive managerial, interpersonal, creative problem solving skills and the ability to communicate effectively both orally and in writing. The ideal candidate will demonstrate knowledge of principles and practices pertaining to public administration and exhibit an understanding of effective, affordable strategies and program management.

Requires possession of County Agricultural Commissioner License, County Sealer of Weights and Measures License and must have a minimum of four (4) years experience performing progressively responsible management level duties.

Minimum Qualifications

Bachelor's degree from an accredited four-year college or university in Agriculture, Biology, Chemistry, Math, Physical Sciences, Engineering, or a related field; and, Four to six years of progressively responsible related experience; or, Any combination of education, training and experience which provides the required knowledge, skills, and abilities to perform the essential functions of the job.

Licenses and Certifications:

County Agricultural Commissioner License County Sealer of Weights and Measures License Valid State Driver's License Federal Phytosanitary Certificate

Salary & Benefits

The salary range for this position is \$122,658 - \$149,094 annually, with appointment at a step in the range dependent upon qualifications. The County provides a department head benefits package, which includes:

- ◆Retirement benefits provided under the 1937 Act and enrollment in Social Security. For more information, contact the Retirement Administrator at 707-463-4328.
- ◆Participation in a 457 deferred compensation plan with up to 4% of salary contribution matched by the County.
- \bullet Longevity increase after five (5) years at Step 5 (or a flat rate salary) and upon each five (5) year anniversary thereafter. The increase shall be $2\frac{1}{2}$ % for each five-year period.
- ♦\$1,500 annually for education, training, and wellness expenses.
- ♦ County pays 75% of Medical, Dental and Vision Insurance coverage for employees and their dependents.
- ♦\$50,000 group life insurance policy and \$50,000 AD&D.
- ♦11 paid holidays.
- ♦48 hours of paid management leave.
- ◆Paid vacation beginning with two weeks, increasing periodically to five weeks after 15 years of service.
- ♦ Sick leave accrual at 15 days per year.
- ◆County-funded extended disability.
- ♦ Voluntary election of an automobile allowance of \$250 per month.



The Process

This recruitment will remain Open Until Filled, with the first screening on January 20, 2023.

To be considered for the position, please submit a completed County application and resume through the County's website www.mendocinocounty.org/hr or by scanning the QR code below.

Human Resources Department

County of Mendocino

501 Low Gap Road, Room 1326

Ukiah, CA 95482

Phone: 707.234.6600

Website: www.mendocinocounty.org/hr

E-mail questions to: Mendocinocountyneogov@mendocinocounty.org





The mission of the Mendocino County Agriculture Department is to serve the citizens of Mendocino County by promoting agriculture, fostering public confidence in the marketplace through inspection programs, protecting the environment and the public by regulating and mitigating pesticide use, and protecting against alien and exotic pests through eradication and preventing introduction of new pest species.

https://www.mendocinocounty.org/government/agriculture